

Change INQU to UPDT

Enter an A (for add) on the second empty line and add the week to be scheduled

Weeks that have open caps are in white

MCMS.MCVC EMPLOYEE VACATION CHANGES AND ADDITIONS DATE 06/21/16 12:52
OPTION: updt YEAR: 2016 EMP1: 379758 EMP2: _____ NEW RID: _____ PRT: _____
EMP: _____ PIN: _____ SCHEDULE CALENDAR
NAME1 W DABNEY JR CURR SPLY PT 000801 RID 000801TTSW HD 121000
JAN 02 09 16 23 30 FEB 06 13 20 27 MAR 05 12 19 26 APR 02 09 16 23 30
MAY 07 14 21 28 JUN 04 11 18 25 JUL 02 09 16 23 30 AUG 06 13 20 27
SEP 03 10 17 24 OCT 01 08 15 22 29 NOV 05 12 19 26 DEC 03 10 17 24 31
AC CUR BEG T REQ BEG ROSTER ID DESCRIPTION
10 / 08 N / 000801TTSW LN NEW ORLEANS CSRA VACATION ROSTER
a / 12 / 03
NAME2 CURR SPLY PT RID HD
AC CUR BEG T REQ BEG ROSTER ID DESCRIPTION
NEXT FUNCTION: _____
MESSAGE: MSG 141: INQUIRY COMPLETED

S3 | Ready (1) | 12:53:08 6/21/2016 | NUM | 00.00.062 | 16.034